

Title: Bank Reconciliations & Company Credit Cards

Course Content

Bank Reconciliation & Company Credit Cards

- Where to start if you're behind
- How set up impacts ease of reconciliation
- Correcting Beginning Balances
- Finding Force Balance Entries
- Evidence of Errors in Bookkeeping
- Check Adjustments
 - Customer's bounced checks
 - Your company's bounced checks
 - Void Checks
 - Stale Checks
- Online Banking
 - Download Banking
 - Import Banking
 - Caveats & Clean ups
 - Cautions for impatient users

Company Credit Cards

- Where to start if you've co-mingled personal and company card use
- Where to start if you're behind
- How set up impacts ease of reconciliation
- Auto budget paying down your balance